



**Tall Timbers Baptist
Conference Center**

March 2-3, 2012



The 2012 ERA conference will be held at Tall Timbers Baptist Conference Center. Enclosed is the general information for the conference. Registration and Program Proposals are available online at www.laho.org/era.htm.

Registration is **\$55** per student delegate and **\$94.50** for professional staff.

Registration is due by **February 17, 2012**.

Registration and Program submission is available online at www.laho.org/era.htm

Please make all checks payable to:

Louisiana Association of Housing Officers

Please send all checks to:

ERA 2012
c/o Dawn Broussard
PO Box 2061
Thibodeaux, LA 70310

Questions/Concerns? Don't hesitate to contact:

Bevann McCartney
ERA COORDINATOR
Email: Bevann.McCartney@selu.edu
Phone: 985-549-5430

For more information visit the LAHO website at www.laho.org



General Information

Registration:

Please remember that the registration committee will be making accommodations for the number of participants listed on the Delegates Registration Form. While schools may at a later date substitute names of registered delegates, the number registered will constitute the numbers guaranteed and committed by that school. Please ensure that payment, when made, reflects this commitment. Registration fees are non-refundable.

Conference Essentials:

- ❖ Conference participants are asked to bring linens and personal items for one night.
- ❖ Remember to bring money to participate in the silent auction.
- ❖ You are encouraged to dress in school colors and wear clothing with your school name.
- ❖ Dinner on Friday, breakfast and lunch on Saturday will be provided.
- ❖ Bring warm clothes in case the nights are cold and comfortable clothes for team building activities.

Directions to Tall Timbers Baptist Conference Center:

From Baton Rouge:

Travel west on I-10 to I-49. Travel north on I-49. Take exit 66. At top of ramp, turn left across overpass onto Highway 112. Stay on Highway 112 for 6 ½ miles. Turn right (north) on to Highway 165. Tall Timbers is 4 miles on left.

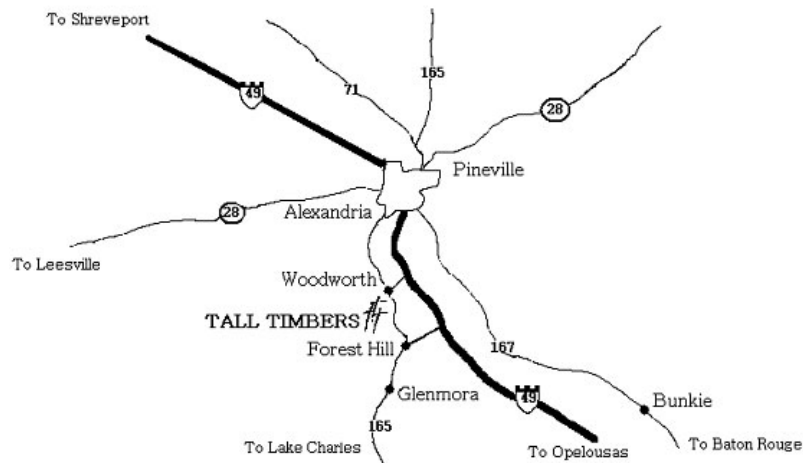
From Alexandria:

Travel south on Highway 165. Approximately 3 miles south of Woodworth, Tall Timbers will be on your right.

Or, drive south on I-49 to the Woodworth exit (73). Turn right at end of ramp. Travel west on Robinson Bridge Rd. for approximately 2 miles. Turn left (south) onto 165. Tall Timbers is 3 miles on the right.

From Lake Charles:

Travel east on I-10 to Highway 165. Travel north on Highway 165. Tall Timbers is 4 miles north of Forest Hill on the left side of Highway 165.



For more information visit their website at: www.lbc.org/talltimbers/



Roll Call Competition:

- The use of props (other than spirit favors and music) will not be permitted.
- Time limit: maximum of 3 minutes >Official time will start when either the music begins or a participant begins to speak.
- Participants are encouraged to show their school pride by wearing a college tshirt, colors, jacket, cap, etc., to roll call. Costumes are not permitted for the roll call competition.
- Student may want to bring school pens, cups, candy, stickers, etc...., to share with other ERA participants!
- All roll calls should include information about your school and/or residential life/housing program.

Skit Competition:

- The use of props is permitted. All props must be able to be brought on stage immediately before your skit and removed immediately after the skit is over. To prevent injury, groups may not throw large items into the audience. Items such as candy, cups, beads, Frisbees, etc...., may be handed out throughout the audience.
- Costumes are permitted during the skit competition, as long as they are in good taste and serve a purpose to your skit.
- Time limit: maximum of 5 minutes> Official time will start when either the music begins or a participants begins to speak.
- Official time does not include prop setup and break down, but participants should be mindful of the time frame and perform these tasks as quickly as possible no more than 1 minute for each will be allocated.
- All skits should include information about the specific theme for that year's ERA conference.
- Performances should provide entertainment for conference participants and should demonstrate creativity, effort, and the use of the theme.
- All performances must meet the standards set by the Louisiana Association of Housing Officers (LAHO) and must be appropriate in terms of language and content, and overall must be considered in good taste.

Music tapes/CD's

- Performing groups may use a high quality cassette tape or CD.
- Prerecorded voices for either roll call or skit performances are acceptable.
- It is preferred that the music and/or prerecorded voices being used for a performance be the only recordings on the cassette/CD. This will eliminate any confusion during the actual song or skit performance.
- It is recommended that the performing group identifies one person to assist the sound technician in order to ensure that the music begins and ends at the correct time.

Case Study Competition:

A total of four people from each school represented may enter the case study competition. Teams will consist of two Resident Assistants. When you register for the competition you will receive a packet with the case study, rules and regulations, and the time of your presentation.

Silent Auction:

ERA will once again have the Silent Auction. All schools are asked to bring up to 5 items of value (i.e. book bags, tshirts, cups, hats, shorts, etc.) displaying your school or department. These items will be collected at the registration desk as you arrive on Friday. The items will go on display Friday for bidding. Throughout the conference, each participant will have the opportunity to bid on these items by signing a bid card which will indicate the amount they wish to offer to pay. Each bid added to the bid card must be in increments of \$1. At the conclusion of the conference, the participant offering the highest bid will be able to purchase the item for the amount indicated.



Awards:

Each school will have the opportunity to nominate one candidate for each category (male/female). Nominations should be completed online at: www.laho.org. The awards are as follows:

- ❖ Program of the Year
- ❖ Staff Development of the Year
- ❖ Rising Star Award (male/female)
- ❖ Resident Assistant of the Year (male/female)
- ❖ Young Professional Award
- ❖ Distinguished Service Award
- ❖ LAHO Spirit Award (overall combination of spirit of group, roll call points, skit points, presenter points, and general attitude of group)
- ❖ Graduate Student of the Year

Call for Programs:

We are soliciting programs not only from supervisors and professional staff members, but especially from the RAs themselves. You can submit as many program proposals as you like. We are asking that you submit a minimum of one program for every five staff members attending the conference.

Some ideas are listed below to get you started:

- ❖ A program you did for residents that could be adapted to other campuses
- ❖ A session from or about your RA training
- ❖ Group process exercise from RA selection
- ❖ Programs by professional staff members for other RA supervisors or RAs interested in careers in housing
- ❖ Techniques or topics related to discipline, confrontation, or roommate mediation
- ❖ Staff development ideas or activities
- ❖ Working with hall government or RHA
- ❖ Any SEAHO, NASPA, ACPA, or ACUHOI programs

ATTENTION PROFESSIONAL AND GRADUATE STAFF

Professional attending are encouraged to submit a program proposal that is targeted specifically to professionals and/or graduate students in the field. Please consider what expertise you can bring to the table and submit a proposal this year!

Tentative Conference Schedule:

Friday, March 2

3:00-5:00pm	Registration
5:00 – 5:15pm	Welcome
5:15-6:10pm	Teambuilding
6:15 – 7:15pm	Dinner
7:30-8:00pm	Roll Call
8:00-8:45pm	Session 1
9:00-10:30pm	Skit Competition
10:30until	Late Night Social

Saturday, March 3

8:00-9:00am	Breakfast
9:00-9:45am	Session 2
10:00-10:45am	Session 3
11:00-11:45am	Roundtables
11:45-12:30pm	Lunch
12:30-1:30pm	Closing Ceremony